

**Design Review Board Meeting
Thursday, August 21, 2008
4:30 P.M.**

City Administration Building, 1st Floor Conference Room #15

Attendees: (1) Joe Molnar Melinda Fisher, Transcription
(2) Jean Malone
(3) Tom Castor See Attached List for Others.
(4) Andy Tomlinson

Absent/Excused: Tammy Eallonardo, Terry Leonard & Larry White

Joe Molnar, Chairman, opened the meeting at 4:35 p.m.

ITEM 1: JULY MINUTES (07/17/08)

Joe Molnar requested that the July minutes be amended to read as follows: Page 4, sixth line should read "...Chairman Joe Molnar and *one (1)* (not two) other DRB member will" Motion was made to accept the minutes with the above stated amendment.

Chairman Molnar informed the DRB that he and DRB member Andy Tomlinson gave final approval of the "Mona Lisa Café" sign and also approved the brick to be used by the Academy for Early Learning Center per stipulations on their Certificates of Appropriateness.

MOTION: Jean Malone
SECOND: Andy Tomlinson
VOTING: Unanimous Affirmation, Motion Carried.

ACTION: MINUTES APPROVED WITH ONE AMENDMENT

ITEM 2: AUDIENCE PARTICIPATION

The floor was opened for audience participation. No public comment was made by the audience.

ITEM 3: CYNDI NEWMAN – 91 N. PAINT ST. – AWNINGS OR CANOPIES – EXTERIOR PAINTING - SIGNAGE

Applicant Cyndi Newman was present to explain and answer questions regarding this application. Ms. Newman plans to remove the existing metal sign that is attached to a wood board and runs the width of the business front and paint the wood board background with black paint. White lettering and white trim will either be painted on the sign or made of raised foam lettering. The new sign will be the exact same dimensions as the old sign. If the wood board is found to not be in good

shape it will be replaced with a new wood board. All of the painted green trim on the building will be painted black. The green cloth awning is being entirely removed and replaced with a square black cloth “boutique” style awning with white trim. A motion was made to accept the application as presented on all four counts.

MOTION: Joe Molnar
SECOND: Jean Malone
VOTING: 4-0, Motion Carried

ACTION: CERTIFICATE OF APPROPRIATENESS ISSUED

OTHER BUSINESS: An application from Steve Newman for property located at 41 N. Paint St. was presented to the Board. Due to Sunshine Rules the Board was not able to act on this application. The application was forwarded to September’s DRB mtg.

Dave Maguire of All American Electric at 63 W. 2nd St. did not have an application before the Board but requested emergency approval for installation of a window that was broken and had fallen out. Joe Molnar made the motion to give Mr. Maguire emergency approval to finish framing out the window that he had already installed with instructions that he would need to file an application for September’s DRB meeting to get actual approval of the window and materials used before continuing with any other work on this building. Tom Castor seconded the motion. Unanimous approval was given.

Having no further business to conduct, Joe Molnar, Chairman, asked for a motion to adjourn.

ITEM: Adjourn Meeting
MOTION: Tom Castor
SECOND: Jean Malone
VOTING: Unanimous Affirmation

Meeting adjourned at 5:00 P.M.

Next month’s meeting is to be held on Thursday, September 18, 2008, at 4:30 p.m.

Melinda Fisher, Transcriptionist
Mayor’s Office Manager